

## What are the areas of Safeguarding?

Child protection – ensuring that staff: respond appropriately to any significant change in a child's behaviour, report to the Designated Lead any unexplained bruising, marks or signs of possible abuse, report any deterioration in a child's well-being, are trained to know signs of neglect and respond appropriately to comments children make that cause concern.

Training – ensuring that staff have access to quality training in aspects of safeguarding so they can recognise signs and symptoms of abuse and record/respond using the correct procedures.

Buildings and grounds – ensuring we offer a safe learning environment for children to thrive.

Outside learning – completing risk assessments prior to trips and visits for the establishment along with safe transport.

Visitors – checking DBS forms and qualifications and logging them on our Single Central Register.

Behaviour– promoting positive behaviours towards each other to create a warm, caring environment.

Parents/carers/families – offering a welcoming school and develop home/school links.

Curriculum – ensuring that our curriculum offers a wide range of opportunities for children to learn about safety and they have chances to talk and ask questions.

## Who is responsible for Safeguarding?

Everyone who comes into contact with children and their families has a role to play in safeguarding children. Staff are made aware that any safeguarding issues need to be reported through the correct routes to the designated leads. When staff are recruited we follow the procedures set out in our 'School Recruitment and Selection Policy'. Also on-going safeguarding measures are in place for staff currently employed i.e. through training and DBS re-checks.

## Who are our Designated Safeguarding Leads?

Mrs Laura Snowdon (Headteacher)

Mr Oliver Seaton (Deputy Headteacher)

## Who is our Safeguarding Governor?

Mrs Tracy Bell (Chair of Governors)

## What Safeguarding Training have staff had?

Key staff have received Level 2 Safeguarding and Child Protection Training for Safeguarding Leads in School.

In addition to this staff receive refresher Level 1 Safeguarding Training to ensure they could recognise signs and symptoms of abuse and report using our agreed procedures.

Laura Snowdon attended Encompass training and our school is part of this safeguarding initiative.



## Safeguarding at Bournmoor Primary School

### A guide for Parents & Carers

Contact Details:

Headteacher – Mrs Laura Snowdon

0191 3854291

[www.bournmoor.durham.sch.uk](http://www.bournmoor.durham.sch.uk)



Article 19:

Children have the right to be safe and protected.



### Which policies support our safeguarding?

Child Protection Policy (dealing with issues of child safety and reporting)

Prevent Policy (school procedures on dealing with Counter Terrorism issues)

Keeping Children Safe in Education Department for Education Guidance

Anti-Bullying Policy (to provide guidance and response to bullying in school)

Attendance Policy (to support pupils and families with attendance guidance and support)

Drugs Policy (guidance on how we deliver our drugs curriculum) & Sex and Relationships Policy (outlining our age appropriate delivery of SRE across the curriculum)

E-Safety Policy (outlining our procedures for safely connecting through technology/internet)

Medicines in Schools Policy (guidelines on administration of medicines in school)

Mobile Phone Policy (guidance on personal use of mobiles in school for adults)

Photographic Policy (outlines the guidance on taking images of children)

Please note this list is not exhaustive as many policies, procedures and protocols are in place to safeguard pupils.

### How does our curriculum support the Safeguarding of pupils?

To support pupils with confidence and knowledge of safeguarding issues we ensure our personal, social, health education (PSHE) programme allows lots of opportunities to develop their understanding.

We cover whole school national and global themes across the whole year such as Anti-Bullying week, Safer Internet Day, Money Week, Safety Week, Celebrating Diversity and Different Families.

We learn about our 'Value of the Month' in lessons and assemblies to help children develop their sense of worth and confidence.

Our PSHE curriculum focuses on 'Healthy Living', 'Relationships' and 'Living in the Wider World' across the year. Each class accesses topics within these as well as through our sex/relationships, drugs and alcohol education curriculum to help support their understanding of safety issues. For example learning about people who help us, how to stay safe on-line, healthy relationships, predicting and assessing risk.

### Sharing of information

We are required to have information from parents/carers prior to a child joining our school. This includes:

Information about who has legal contact with the child and who has parental responsibility

Any special health requirements for the child

Information relating to food i.e. dietary requirements and food allergies

Emergency contact numbers (updated as required throughout the child's time at school)

'Child Collected By' form which specifies agreed adults who can collect a child

### Data Protection

In our school we follow the Data Protection principles. Information regarding children is stored safely and securely and it is only shared with professionals permitted to have it.

### E-Safety information

Our website provides information and tips to support children and families with e-safety but below are top tips for staying safe on-line.

**Always ask a grown up** before you use the internet. They can help you find information safely.

**Don't tell strangers** where you live, your phone number or where you go to school. Only your friends and family need to know that.

**Don't send pictures** to people you don't know. You don't want strangers looking at photos of you, your friends or your family.

**Tell a grown up** if you feel scared or unhappy about anything.

